



DUANESBURG CENTRAL SCHOOL DISTRICT

We invite applications and nominations for the position of Superintendent of Schools

The Duanesburg Board of Education is seeking an experienced school leader with a keen focus on helping all students succeed as they strive for personal excellence to fulfill their dreams and aspirations. The next superintendent must be able to continue to inspire students, teachers, staff, parents and community members in a strong, collaborative manner and move the district forward on its mission and goals.

The Board is working with the Capital Region BOCES central administrative staff to conduct the superintendent search, a process that incorporates community and district staff involvement. The current superintendent, Christine Crowley, is retiring in 2018. The new superintendent is expected to begin duties on January 1, 2018.

The Board seeks to implement a smooth and seamless transition for the administrative leadership of the district. We appreciate your interest in our schools.

Sincerely,

**Duanesburg Central School District
Board of Education**



OUR SCHOOLS AT A GLANCE

Duanesburg Elementary School
165 Chadwick Road
Delanson, NY 12053

Students served: K – 6th grade

Total enrollment: 366

Duanesburg Jr./Sr. High School
133 School Drive
Delanson, NY 12053

Students served: 7th – 12th grade

Total enrollment: 374

2017-18 School
Year Budget \$16,317,500



About the Duanesburg Central School District

Duanesburg Central School District is located in a scenic, close-knit community with a population of approximately 5,000 residents in a geographic area of about 60 square miles located at the western end of Schenectady County.

The district encompasses seven towns and enrolls approximately 740 students in grades K-12. The district features two school buildings—an elementary school for students in grades K-6 and a junior/senior high school for students in grades 7-12.

Students are served by a dynamic staff including 72 teachers, 60 non-instructional personnel, a high school principal, elementary school principal, director of physical education and instructional studies, psychologist, Committee on Special Education chairperson, and school counselors and social workers.

Whether they are parents or grandparents, students or staff, local residents, business owners or government officials, all use the same word to describe the biggest strength of Duanesburg Central School District: community. The district has been described as small enough to care and big enough to offer opportunities.

Duanesburg students benefit from not only a solid academic program, but also a number of unique offerings. Elementary students benefit from an interdisciplinary approach and group projects that integrate academics with real-world learning; a new, modern gym that supports physical education, fitness and fun; an array of afterschool activities from STEM-focused LEGO Club and robotics to art club, music, theater, and community service. Kindergarten is a full-day program in Duanesburg.

High school students prepare for a competitive world through rigorous academic offerings including Advanced Placement and University in the High School classes, Project Lead The Way courses and distance learning classes. Students also benefit from a range of technology, art, music, career and technical education offerings as well as an inclusive approach to Special Education.

Duanesburg's reputation as a close-knit community is embodied by the students themselves. High school students assist with reading and other subjects in the elementary school and support younger students' efforts to learn, grow and enjoy school. Students of all ages participate together in school events, clubs and community service activities. Along with faculty, staff and school leaders, our students foster a close and caring environment for all within their schools' own walls, and beyond.

BUILDING FOR NOW AND THE FUTURE

The district is financially sound and strategic in both meeting current student needs and planning for the future. In 2015, district leaders worked closely with the community on an \$18.8 million capital construction project, which was approved by voters, to repair, renovate and update the elementary school, running track and high school.

Duanesburg Elementary now provides a bright, secure and modern learning environment for K-6 students. Work on the track is nearing completion, and construction is well underway at the high school, including the addition of a state-of-the-art auditorium/performance and practice space. A majority of the cost of the capital project is covered by state aid.

OUR STRENGTHS

The Board's "Supporting Our Future 2014-17 Strategic Plan" cited the district's strengths:

- Students who have supportive families, thrive in an atmosphere of excellence and respect, and benefit from a safe, stable, small-school environment.
- A community that supports the district and values the education it provides.
- A ranking consistently among the region's top school districts.
- A historically high graduation rate, in the mid to high 90s.
- Partnership among the board, administration, faculty and staff, benefiting students and fostering proactive planning and response to challenges.
- Experienced, professional employees.
- Investment in educational technology.
- Music and arts programs that support a large number of students who excel and earn recognition.
- Sports programs with a large number of scholar athletes and teams that often qualify for sectional and state competitions.
- Well-managed finances, strong reserves and sound investments in infrastructure, personnel and technology.





Candidate Qualifications

The following characteristics will be vital to the success of the candidate who becomes the next superintendent of the Duanesburg Central School District.

- ✓ **VISIONARY:** A creative, encouraging and lifelong learner who has the ability to work with the Board of Education and the school community to articulate and pursue a vision for the direction of the district for the immediate future and beyond, and who is willing to make a long-term commitment to the community.
- ✓ **INSTRUCTIONAL LEADERSHIP:** A keen understanding of educational excellence, pedagogy and current research, and the experience and foresight to understand how decisions affect students, teachers and learning.
- ✓ **COLLABORATION:** The willingness and ability to work in partnership with the Board, staff and community; to include a broad range of stakeholders in decisions and processes; to build consensus; to follow through on decisions and commitments; and to appreciate and understand the district's community and history.
- ✓ **INTEGRITY:** Possess and demonstrate honesty, good judgment, high moral standards and a respectful and caring demeanor, so that others will know that their efforts, ideas, work and perspectives are valued and essential to the healthy functioning of the district.
- ✓ **EXCELLENT COMMUNICATOR:** The ability to seek input from others, listen intently, communicate well, connect with people individually and in groups, and foster the exchange of ideas.
- ✓ **FINANCIAL AND OPERATIONAL ACUMEN:** Overall knowledge and experience in: school district budgeting and finance; business operations, management and internal controls; technology instruction, communication and overall district management; and the use of data to support sound decision making.



ABOUT THE POSITION

The Board of Education will offer a three-year contract with a regionally competitive salary, commensurate with the preparation, qualifications, experience and record of the successful candidate, as well as an attractive benefits package. The Board expects the new superintendent to be involved in school and community events and activities.

APPLICATION TIMELINE

- Application materials must be postmarked by **August 4, 2017**.
- Anticipated appointment in **November 2017**.
- Anticipated start date of **January 1, 2018**.

APPLICATION PROCEDURES

Candidates should submit the following by **August 4, 2017**:

- Completed application
- Cover letter, current resume and a list of five professional references
- All certificates, including New York State School District Administrator certificate

MATERIALS SHOULD BE SENT TO:

Dr. Lynne R. Wells

Assistant District Superintendent
for Curriculum and Instruction

Capital Region BOCES
900 Watervliet-Shaker Road
Albany, NY 12205
(518) 862-4901

vicky.schweizer@neric.org

Our community and our region

Duanesburg Central School District is located among the rolling hills and farmland of New York’s Mohawk and Schoharie valleys within the quaint Village of Delanson, which is about 20 miles west of Albany just south of Route 20.

The school district encompasses portions of nine towns and villages, including Duanesburg, Quaker Street, Delanson, Wright, Knox, Charleston, Florida, Schoharie and Princetown.

PEACEFUL AND SCENIC

Open space is abundant, the vistas are scenic and the valleys are peaceful. Housing ranges from historic village homes dating back to the 1800s to larger family farms and smaller hobby farms to newly constructed homes. Land is affordable, providing homeowners with room to spread out and enjoy activities such as farming, gardening and caring for horses and other animals.

RECREATION ABOUNDS

Recreation abounds in the district. The Duanesburg YMCA offers health and fitness activities and classes, swimming and community events in a bright, modern facility. Shaffer and Van Patten parks offer tennis and basketball courts, nature trails, picnic areas and playgrounds. Maple Ski Ridge offers downhill skiing, tubing and festivals, and Oak Hill Farms X-Country Ski Center has trails to explore. Christman Sanctuary has trails for hiking, biking and bird watching, and the surrounding region offers many opportunities for such activities. Numerous golf courses are a short drive away.

Sports activities for children include Duanesburg Little League, Youth Basketball League, AYSO Soccer, Pop Warner Football, the Electric Eels swim team and youth wrestling.

RICH LOCAL HISTORY

The area is rich in history with more than 40 national registry structures in the Town of Duanesburg alone, including the 1793 Christ Episcopal Church and the 1807 Quaker Meeting House, whose members helped free slaves via the Underground Railroad.

While the region is scenic and rural, local leaders are also keeping an eye on the future. Recent upgrades to the Town of Duanesburg’s sewer system will support both current residents and growth in the area.

A beautiful local setting, close-knit communities, proximity to educational, cultural, social and outdoor activities, and easy access via Interstate 88 to nearby cities of Albany, Troy and Saratoga Springs all combine to make the Duanesburg Central School District an inviting place for families to settle.

For more information about the Duanesburg Central School District, please visit our Web site at: www.duanesburg.org

An Equal Opportunity/Affirmative Action Employer. The Duanesburg Central School District does not discriminate on the basis of age, race, color, religion, creed, handicap, marital status, veteran status, national origin, gender or sexual orientation in its educational programs or employment, and is in compliance with Title IX of the Educational Amendments of 1972 and with Section 504 of the Rehabilitation Act of 1973.

Produced in cooperation with the Capital Region BOCES Communications Service.

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DISTRICT OFFICE

133 School Drive
 Delanson, NY 12053

