

Duanesburg

CENTRAL SCHOOL DISTRICT

133 School Drive / Delanson, New York 12053



Non-Instructional Application

To be a socially responsible school community where learning and the pursuit of excellence are valued.

Personal Information

Position Desired _____ Date of application _____

Last Name _____ First _____ Middle _____

Present Address _____ City, State, Zip _____

Permanent Address _____ City, State, Zip _____

Day Phone _____ Evening Phone _____

Soc. Sec. # _____ E-mail Address _____

Present Salary _____

Length of residency in Schenectady County? _____

Have you been previously employed by the Duanesburg Central School District?

Yes No

If you answered yes, please indicate when? _____

Education

School & Location

Graduated

Course/Major

High School _____ Yes No _____

Undergraduate _____ Yes No _____

Graduate _____ Yes No _____

Trade or Business _____ Yes No _____

High School Equivalency Diploma? Yes No Number and Date _____

Employment History

List the last three employers in chronological order beginning with your present position or last employer. May we contact those under whom you have worked or are still working? Yes No

Employer Name, Address & Phone Number	Position	Dates Employed	Reason for Leaving
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

References

Please list at least three professional references.

Present Address

Current Phone Number

Name _____	_____	_____
Title _____		
Name _____	_____	_____
Title _____		
Name _____	_____	_____
Title _____		

Health and Physical Conditions

Do you have any impairments: physical, mental or medical, which could interfere with your ability to perform your job?

Yes No

If you answered yes, please describe the condition and provide the name and address of the professional who has treated or is treating you: _____

Military Service

Have you ever served in the Armed Forces for the United States? Yes No

Did you enter service from New York State? Yes No

Date of entry into service _____ Service Serial Number _____

Are you a disabled veteran? Yes No Are you an exempt volunteer firefighter? Yes No

Have you ever taken a civil service examination? Yes No Title _____ Date _____

General Information

Are you a citizen of the United States? Yes No

*Have you ever been convicted of a crime? Yes No

*Have you ever been dismissed or asked to resign from any position? Yes No

*If you answered yes to either of the last two questions, please explain _____

I hereby affirm that the statements made in this application are true to the best of my knowledge and belief.

SIGNED _____ DATE _____

Applicant my attach a separate sheet of paper to provide additional information relative to your application for this position.

Applicants who are selected will be subject to fingerprint supported criminal history background check in accordance with SAVE Legislation effective July 1, 2001.

An Equal Opportunity/Affirmative Action Employer. The Duanesburg Central School District does not discriminate on the basis of race, color, creed, national origin, gender, age, disability, marital or parental status in any of its activities including employment and education programs.

*Please return completed application and resume to the Duanesburg Central Office, 133 School Drive, Delanson, NY 12053.
Phone: 518-895-2279 Fax: 518-895-2626*